



# TOWN OF COLCHESTER

Commission on Aging  
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*Nancy A. Bray*

NANCY A. BRAY  
TOWN CLERK

## Colchester Commission on Aging Meeting Minutes

Monday, June 10, 2013 - Colchester Town Hall

**Members Present:** Chairperson Rose Levine, Marilyn Finnegan, Goldie Liverant, Jean Stawicki, Gary Siddell  
**Members Absent:** Betty Ann Oppelt, Rob Gustafson, Joe Menhart  
**Others Present:** Priscilla Clesowich, Mary Tomasi

- 1. Call Meeting to Order:** The meeting was called to order by Chair Rose Levine at 8:47 a.m.
- 2. Minutes:** M. Finnegan motioned to approve the regular meeting minutes of May 13, 2013. G. Liverant seconded. All members present voted in favor. MOTION CARRIED.
- 3. Financial Report:** R. Levine reported that the daily transportation for May was \$262 and trips were \$122 for a total of \$384. Year-to-date collection is \$3,362.50. There was discussion regarding the Senior Services Donation account and the group decided to ask Maggie Wasicki for a detailed accounting of what goes in and out and what it is supposed to be used for.
- 4. Chairman's Report:** R. Levine reported that there is to be a tri-board meeting Monday night, the 10<sup>th</sup> at Bacon Academy at 7 pm, between the Board of Selectmen, Board of Finance and Board of Education. The only item on the agenda besides citizen's comments is 'Discussion and Possible Action on WJJMS Community Center/Senior Center Building'. There was considerable discussion regarding the ramifications of this meeting. The Commission agreed how important it is to voice their concerns regarding splitting the project up. They discussed the condition of the building including the rotting framework, windows falling out that can't be replaced because of the rotting framework, and the non-compliance of the restrooms to the Americans with Disabilities Act. There is great concern about what will happen if the building becomes unusable.
- 5. Senior Center Director's Report:** P. Clesowich reported that the new director, Patricia Watts, is scheduled to begin on June 17<sup>th</sup>. Priscilla also relayed that she has given her notice and will be leaving at the end of June. There will be a luncheon on June 17<sup>th</sup> to welcome the new director as well as to celebrate Father's Day. The cost is \$3 and she asked people to RSVP if interested in attending.
- 6. Senior/Community Center Building Committee Update:** Discussed above.

- 7. Senior Resource List:** Tabled until September.
- 8. Presentation and Vote on New Officers:** The nominating committee presented officers to be voted on as follows: Chairman, Rose Levine; Vice-Chairman, Marilyn Finnegan; Treasurer, Betty Ann Oppelt; Secretary, Gary Siddell. G. Liverant motioned to accept the nominations and pass as presented. J. Stawicki seconded the motion. All other members present voted in favor. MOTION CARRIED.
- 9. Vote on Town Charter Wording to Present to Board of Selectmen:** M. Finnegan motioned to accept the attached wording as proposed and to recommend it to the Board of Selectmen. G. Liverant seconded the motion. All other members present voted in favor. MOTION CARRIED.  
G. Liverant left the meeting at 9:30.
- 10. Old Business:** No items were reported.
- 11. New Business:** G. Siddell reported that he is working on updating the website and has requested an email address ([COA@ColchesterCT.gov](mailto:COA@ColchesterCT.gov)) for the Commission. Members talked about revising the mission statement, creating Commission on Aging liaisons to pertinent town departments, boards and commissions, determining the status of TRIAD, and how to best serve the needs and interests of seniors of different ages.
- 12. Adjournment:** M. Finnegan motioned to adjourn the meeting at 10:11 a.m. G. Siddell seconded the motion. All other members present voted in favor. MOTION CARRIED.

Respectfully submitted,



Michelle Komoroski

5/22/2013

The Ordinance/Code Revision Subcommittee of the Commission on Aging met May 17, 2013 at 11:30am in Room 1 of the Colchester Town Hall

The members present were Chairman Jean Stawicki and members Rose Levine and Gary Siddell  
The members voted to recommend that changes be made to the Ordinance/Code as follows:

**Article V, Commission on Aging.**

**§18-15 Organization**

- A. No change.
- B. Members and alternate members shall be appointed by the Board of Selectmen and shall be chosen from the electors of the Town of Colchester. All members so appointed shall be persons interested in and committed to the consideration and solution of the problems of the elderly and aging.
- C. A Chairperson shall be elected by the members of the Commission from among the members.
- D. Alternate members shall attend all meetings and shall take the place of a regular member when a regular member is absent from a meeting. When taking the place of an absent regular member, such alternate member shall be counted toward a quorum and shall have all the voting rights of the absent member. The Chairperson shall rotate alternates to serve in this capacity as needed.
- E. The First Selectman and/or the Board of Selectmen's Liason, and the Senior Center Director shall be nonvoting ex-officio members.

**§18-16 Membership and terms of appointment; compensation.**

In December of each year the Board of Selectmen shall appoint members and alternate members to replace those whose terms are then expiring. All members and alternate members shall be appointed to hold office for a period of three years. Vacancies shall be filled for the unexpired portion of the term, and the Commission may recommend a candidate to the Board of Selectmen to fill said vacancy. Members of the Commission shall serve without compensation.

**§18-17 Purpose**

No change.

**§18-18 Duties.**

The Commission shall initiate, plan and coordinate services and programs for the elderly and aging within the Town of Colchester in accordance with its purpose. The Commission may seek, review and maintain funding for programs for the elderly and aging. The Commission shall assist in interpreting and developing policies and guidelines for services and programs for the elderly and aging. The Commission shall generally meet at least once every month on a date which shall be determined by the members and shall call special meetings from time to time as necessary. The Commission shall be authorized to establish and promulgate bylaws to enable it to function in fulfilling its duties.

**§18-19**

No change.

**§18-20 Budget.**

No change.

12/13/2010

Proposed changes to the Code/Ordinance **ARTICLE V – Commission on Aging**

Changes to **§18-15 Organization**

Paragraph B shall be changed to read as follows:

- B. Members and alternate members shall be members of the public and shall be appointed by the Board of Selectmen.

Paragraph C shall be deleted and the remaining paragraphs shall be relettered.

The present Paragraph G shall be relettered to become Paragraph F and shall be amended to read as follows:

- F. The First Selectman, or his designee, the Senior Center Director and the Director of Health of the Town of Colchester shall be nonvoting ex-officio members.

Changes to **§18-20 Budget**. This section shall be deleted as the Commission has no budget except for paying for its recording secretary, which amounts are not subject to the approval of the Commission on Aging.

All other provisions to remain the same.

12/13/2010

Proposed changes to the Colchester Commission on Aging By-Laws

Changes to ARTICLE II – OFFICERS

Paragraph A shall be changed to read as follows:

A. The officers of the Commission shall be Chairperson and Vice-Chairperson. The officers of the Commission shall be the Executive Board.

Paragraphs C and D shall be deleted and the remaining Paragraph F shall be relettered to become Paragraph D.